

CAMP GREENWOOD REFERENCE FORM

**Return To:
Camp Greenwood
13564 McClain
Gowen MI 49326**

This reference concerns _____

He/she is applying for the position of _____

Thank you for taking a few minutes to complete this reference questionnaire. The person named above has applied for a summer staff position with Camp Greenwood. This form is our way of gaining more information as we assess this applicant's suitability for employment in this setting. The completion and prompt return of this form is a very important part of our interview process. Your assistance with this process is greatly appreciated. Camp Greenwood is a residential Christian camp, located near Greenville, Michigan. Our camp sessions include both boys and girls, with ages ranging from 5 to 18 years old. Our staff must exhibit genuine love of children and must have the capacity to work long and demanding days. We seek staff members who are responsible, sensitive and capable of working as part of a team. The most important function our staff serves is that of modeling a Christian lifestyle to campers and fellow staff. (Use the back of this paper or attach additional paper if desired.)

Considering the setting and position applied for, please respond to the following questions.

1. Please rate the applicant in the following categories on a scale of **1** (low) to **10** (high).

- | | |
|--------------------------------------|--|
| ____ Patience | ____ Enthusiastic |
| ____ Sense of humor | ____ Caring for others and self |
| ____ Personal neatness & cleanliness | ____ Ability to speak & listen effectively |
| ____ Punctuality | ____ Honesty |
| ____ Maturity | ____ Taking responsibility for own actions |
| ____ Stamina | ____ Personal honesty & integrity |
| ____ Attitude toward work | |

2. How long have you known the applicant and in what capacity?

3. Describe the applicant's personality and work habits?

4. What aspects of this applicant's Christian life have you witnessed? Describe.

5. Have you ever discussed Christ with this individual? ____ Yes ____ No

6. What are this person's strengths?

7. What area(s) would you say this applicant should work on?

8. Please write additional comments about this applicant as it relates to spiritual, emotional, and character qualities. This is a time for you to express your thoughts about this applicant.

Do you recommend this person for this position? ____ Yes ____ With reservation (please explain) ____ No

Name (please print) _____ Title/Position _____

Signature _____ Date _____

Company/Organization Name _____

Telephone Number (home) _____ (cell) _____

Email Address _____